



Welcome to the **&** Bicycle Storage and Locker Room at The Ampersand

Two secure bicycle storage rooms are available in The Ampersand inside the West parkade on the first level. The second bike storage room (with our bike share bicycles) is located inside the West Parkade down the ramp to Level A. This space contains 65 wall-mounted bicycle racks, 42 day-use lockers, a bicycle wash, a bicycle tune-up kit, a lock bar and a change room. Please find below further information regarding this facility.

Use

The Bicycle Storage and Locker Rooms are available for use by all Aspen Club members. However, building amenities are private facilities for the exclusive use of Aspen Properties tenants. For liability and safety reasons, no spouses, children, or friends may use this facility.

The Bicycle Storage Rooms are intended for the storage of bicycles and the bicycle wash and tune-up kit are to be used for their intended purpose only.

Access

Once you have downloaded the [Aspen App](#) and clicked "request membership", your office tenant contact will need to approve your access to the App. Once approved, you will be able to create your login and will be required to complete the **Aspen Club Master Waiver** registration form. Upon completion you will receive access to all amenities in the Aspen portfolio. You will find the Aspen App in the App Store or Google Play Store.

Once you have completed the above steps, access to The Ampersand amenities will be granted to you through our Mobile Door Access (MDA) system. Each amenity is equipped with a state-of-the-art Kisi reader, that uses Bluetooth, NFC and Location services to verify your identity and grant access upon use. Please go to the home page on the App, click "Door Access" and touch the back of your phone to the MDA reader and the door will unlock for you. For security and monitoring purposes we kindly ask that you scan your phone each time you enter one of the facilities, even if someone has held the door open for you.

iPhone users – the NFC functionality of apple products is directly linked with "Apple Wallet" you may notice the wallet popup when scanning, this is an issue we are aware of, and are unable to fix. If you have "express mode" enabled under door access, and your phone is nearby, you can simply swipe your hand or other solid object in front of the reader, without having to present the device.

Hours

This facility is open for tenants to use while in the building. All tenants have access 24 hours a day, 7 days a week. Please be advised that any bicycles left in the Bicycle Storage Rooms for more than three (3) consecutive nights without prior permission from Property Management may be subject to removal (including removal of locks by force) by the Owner/Manager without liability.

Lockers

Locks will not be provided for the lockers, so please remember to bring your own (if you plan to use a locker). Lockers are to be used for day use only. All items and locks are to be removed after use each day. Items left in the lockers at the close of each day shall be deemed abandoned and may be removed/disposed of (including removal of locks by force) by the Owner/Manager without liability.

Bicycle Locks

Locks should be used to secure your bicycle to the wall racks within the room. If you forget the lock for your bicycle, loaner locks are available at the Concierge Desk on the main floor.

There is no cost to borrow a lock for the day, just sign it out and return it to the Concierge Desk at the end of the day.

Security

Our Security Team will perform daily checks of this area; however, all persons using the Bicycle Storage Room agree to do so at their own risk. Valuables should not be left in this room and locks should be used to secure the bicycle to the wall racks as well as on any locker into which you have placed items for day-storage.

Aspen reserves the right to remove any bicycle(s) immediately if they present a safety concern at its sole discretion.

Maintenance

Should you come across any damage to equipment within the room, please report it immediately to the Concierge, Property Management or Security at our 24/7 line 403.781.8500.

